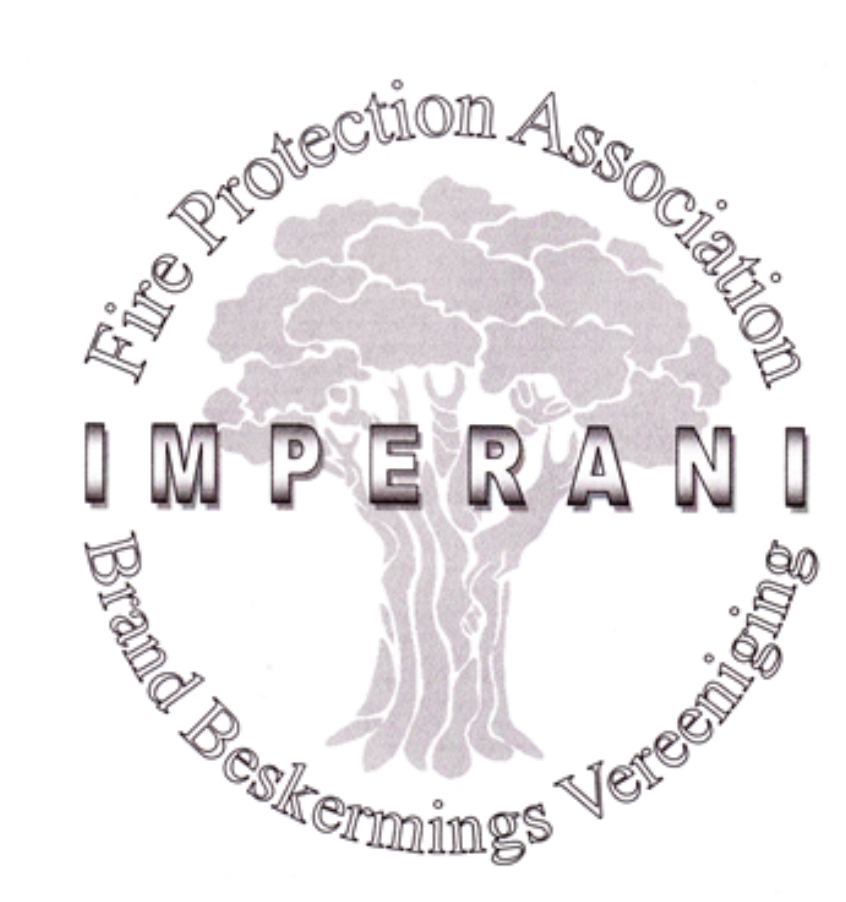


IMPERANI
FIRE PROTECTION ASSOCIATION
Registrasie Nr: 2952/01

CONSTITUTION OF



IMPERANI

FIRE PROTECTION ASSOCIATION

Registrasie No: 2952/01

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1. Name of Association

The name of the association is the IMPERANI Fire Protection Association ("the association"), which is located within the SETSOTO local municipality. Registration No: 2952/01.

2. Address of association

Physical address: Farm Lyons Rust Ficksburg

Postal Address: PO Box 694, Ficksburg, 9730

E-mail: renison@lantic.net.

FPO: JB Renison 083 286 0844

3. Area of Association

Area includes Soutkop, Hammonia, Gumtree, Clocolan and Marquard areas as indicated on the map.



4. Application of the Act of this Constitution

This constitution complies with Chapter 2 of the National and Forest Fires Act, 1998 (Act No. 101 of 1998), ("the Act") and the regulations made under it.

5. Purpose of association

The purpose of the association is to predict, prevent, control and extinguish wildfires in its area.

PLEASE NOTE: THE FIRE-FIGHTING ASSOCIATION IS A NON-PROFIT ORGANIZATION.

6. Duties of association

The duties of the association are to-

- (a) develop and apply a wildfire management strategy for its area;
- (b) make the strategy provide for mechanisms agreed upon in order to coordinate actions with adjoining fire protection associations;
- (c) make rules that bind its members;
- (d) identify the ecological conditions that influence the fire hazard;
- (e) report regularly to its members the fire risk assessment referred to in sections 9 and 10 of the Act;
- (f) organize and train members in fighting, managing and preventing wildfires;
- (g) inform members of available equipment and technologies for the prevention and abolition of wildfires;
- (h) provide management services, training and support for communities in their efforts to manage and control wildfires;
- (i) annually provide the Minister with statistics about wildfires within the Association;

(j) provide any information requested by the Minister in order to establish or maintain the fire hazard assessment system;

(k) carry out the powers and duties passed on to it by the Minister;

(l) to appoint a fire protection officer.

7. Membership

(1) Any owner in the area of the association may at any time become a member of the association provided that he or she undertakes to adhere to this constitution and the rules of the association.

(2) Every municipality with a fire service and every owner in respect of state land in the area must become a member. Refer to Act 101 of 1998.

(3) A member is a person whose name is recorded in the register of members referred to in clause 8 (3) of this Constitution.

8. Voting rights

At any meeting to be voted, each member has one vote.

9. Rights and Duties of Members

a member of the association—

(a) shall pay fees determined by the organization;

(b) is entitled to all the benefits of membership;

(c) must comply with the rules of the association; and

(d) has no right to any of the money, property or assets of the association.

10. Termination of membership

(1) A member, other than a municipality or an owner in respect of state land, may terminate his or her membership by giving written notice to the chairman.

(2) If a member terminates his or her membership, he or she immediately receives any fee that he or she has already paid to the association.

(3) Membership will automatically terminate if a member does not pay his or her membership or other fees or interest within 60 days-

- (a) after the annual general meeting; or
- (b) after such fees or interest have become payable.

(4) The association may terminate the membership of any member other than a municipal owner and an owner in respect of state land which fails to comply with the rules within a reasonable period after he or she has become aware of his or her failure to to comply with an agreed fire protection officer's plan of action.

11. Fees and Interest

(1) The executive committee may from time to time—

- (a) determine the registration, membership and service fees necessary for the proper management of the association;
- (b) charge interest on unpaid fees as is legally permissible.

(2) The association's fees are determined by the association in accordance with its rules.

(3) The association may exempt any member of the payment of fees and allow him or her full membership status.

(4) Annual membership fees must be paid before or on the 1st day of June each year.

(5) An increase in registration, membership fees or service fees must be decided at an annual general meeting and, if it does not occur at an annual general meeting, it must be convened by a majority decision of the members present at a general meeting for that purpose.

12. Liability of members

A member is not personally liable for any claims, debts or delusions by the association but is obliged to pay any unpaid fees or interest due by him or her in his or her personal capacity.

13. Assets

The association may acquire and possess any asset.

14. Executive Committee

- (1) The executive committee of the IFPA consists of-
 - (a) the management of Imperani Fire Protection Association (5);
 - (b) the fire protection officer;
- (3) The chairman is elected for a term of three years and may be re-appointed at the end of this term.
- (4) The secretary and other members of the executive committee are elected for a term of three years and may be re-appointed at the end of this term.
- (5) If any member of the executive committee resigns, dies or becomes disqualified, unfit for duty or is dismissed by majority vote by the association, his or her office will be vacant.
- (6) A member of the executive committee becomes disqualified if he or she-
 - (a) is declared mentally disturbed by a court;
 - (b) is declared insolvent by a court;
 - (c) is found guilty of an offense involving dishonesty; or
 - (d) is absent without apology and good reason from two consecutive meetings of the executive committee.
- (7) If there is a vacancy in the executive committee, it must be filled by the election or co-option of another member for the remainder of the term of office.

15. Employees

- (1) The executive committee may hire anyone it deems appropriate to assist the association with the performance of its functions.
- (2) The employment of any person, or any change to the employment contract of any employee, must be approved by decision of the executive committee.

16. Finances

- (1) The financial year of the association runs from the date of its registration until 31 March the following year and thereafter from 1 April each year until 31 March the next year.

- (2) The Treasurer is responsible for all the financial matters of the association and must keep track of all it's business transactions.
- (3) At each annual general meeting of the association, the Treasurer must table audited financial statements of the association's accounts for the past financial year, including full details of any salary paid to members of the executive committee and employees of the association.
- (4) The financial statements must be available for inspection by any member for a period of 2 weeks from the date of the annual general meeting.

17. Annual General Meeting

- (1) The executive committee must have a general meeting convened within 90 days after the end of the financial year; and
- (2) The Annual General Meeting must address the following in addition to any other matters:
 - (a) the chairman's annual report on the general affairs of the association;
 - (b) the audited financial statements of the association; and
 - (c) the establishment and approval of any increase in fees and interest.
- (3) All paid members attend a quorum at the annual general meeting.
- (4) Only members whose registration and membership fees have been fully paid have the right to vote.

18. Special General Meeting

- (1) The executive committee may at any time call a special general meeting; giving no less than 14 days notice.
- (2) The executive committee must convene a special general meeting is—
 - (a) 25 percent of the paid-up members request such a meeting in writing and the issues that should be addressed; and
 - (b) The requested meeting will take place more than 60 days before an annual general meeting.
- (3) All paid Members present a quorum at such a meeting.

19. Dispute Resolution

- (1) If a dispute between members develops those members must negotiate in order to resolve the dispute.
- (2) If such negotiation fails, any member may approach the executive committee, which an arbitrator must appoint, and the arbitrator's decision regarding the dispute will be final.

20. Dissolution

- (1) The association can be dissolved—
 - (a) by resolution passed at an annual general meeting or convened at a special general meeting for this purpose, followed by deregistration of the association by the Minister in terms of section 8 of the Act;
 - (b) by deregistration by the Minister in terms of section 8 of the Act.
- (2) The decision to dissolve the association must be agreed upon by a two-thirds majority of the present members, which must be a quorum.
- (3) After confirmation of the dissolution and at the same meeting, the members must make a decision to appoint a liquidator to dispose of the association's assets, to pay off its debts and to fulfill all its obligations.

21. This Constitution is effective from March 20, 2007. Signed by N van den Berg and D Swanepoel, Original document available for reference.